



# OUTWARD REPORT (SMALL CRAFT)

|                          |
|--------------------------|
| <b>OFFICIAL USE ONLY</b> |
| Rotation number          |

Te Mana Arai o Aotearoa

| PART A: REGISTRATION DETAILS  |   |  |  |
|---|---|--|--|
| Name of small craft   | Registration number   | Date of registration   |  |
| Country of registration   | Port of destination   |  |  |
| Sail number   | Home port   |  |  |
| Name of person in charge  | Total number of persons on board                            |  |  |
| PART B: DEPARTURE DETAILS   |   |  |  |
| Port of departure   | Date of departure   | Time of departure  |  |
| Next overseas port  | Intended date of return to New Zealand                      | Intended port of return  |  |
| Intended itinerary  | 1.  | 2.   |  |
|   | 3.  | 4.   |  |
| <b>COMMERCIAL CARGO</b> (Please record on a separate sheet and attach if additional space is required.)   |   |  |  |
| List all goods carried in or on the craft, whether in the course of international trade or for sale or supply in those goods, but excluding the personal effects of crew and passengers and stores for craft.                                       |   |  |  |
|   |   |  |  |
|   |   |  |  |
| <b>FIREARMS</b> (Specify makes, models, and serial numbers.)  |   |  |  |
| YES <input type="checkbox"/> NO <input type="checkbox"/>  |   |  |  |
|   |   |  |  |
|   |   |  |  |
| <b>CONTROLLED DRUGS/MEDICINES ON BOARD</b> (Name and quantity.)   |   |  |  |
| YES <input type="checkbox"/> NO <input type="checkbox"/>  |   |  |  |
|   |   |  |  |
|   |   |  |  |
| <b>STORES ON BOARD</b>  |   |  |  |
| Spirits   | Quantity  |  |  |
| Beer  |   |  |  |
| Wine  |   |  |  |
| Cigarettes/tobacco  |   |  |  |
| <b>SMALL CRAFT STATUS</b>   |   |  |  |
| <b>Tick box that applies:</b>   |   |  |  |
| <b>Visiting overseas craft</b> <input type="checkbox"/><br>Have you sold or otherwise disposed of any equipment from your craft while in New Zealand?<br><br>YES <input type="checkbox"/> Please provide details<br><br>NO <input type="checkbox"/> | <b>Departing New Zealand craft</b> <input type="checkbox"/> | <b>Craft being permanently exported</b> <input type="checkbox"/> |  |
| <b>OFFICIAL USE ONLY</b>  |   |  |  |
| TIE number  | New Zealand Safety Certificate number                       | Export Entry number  |  |

**PART C: CREW AND PASSENGER DETAILS (Person in charge first)***(Surname in block letters)**(Attach any additional details of crew members on a separate sheet)*

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |

|                                  |               |
|----------------------------------|---------------|
| Surname                          |               |
| First name(s)                    |               |
| Nationality                      | Date of birth |
| Passport number                  |               |
| Overseas contact address         |               |
|                                  |               |
| Next of kin, relationship        |               |
| Address/telephone of next of kin |               |
|                                  |               |



| OTHER EQUIPMENT |      |          |               |
|-----------------|------|----------|---------------|
| Life raft       | Make | Model    | Capacity      |
| Dinghy/Tender   | Make | Model    | Length        |
|                 | Type | Capacity | Colour        |
| Outboard motor  | Make | Model    | Power (HP/Kw) |

**Flares**

Parachute  Hand held  Smoke  Other (Specify)

**ANY OTHER IDENTIFYING FEATURES**

|  |
|--|
|  |
|  |
|  |

**PART E: OWNERSHIP DETAILS**

Name of owner

Owners address

| Owners contact numbers | Telephone | Mobile phone | Facsimile | Email |
|------------------------|-----------|--------------|-----------|-------|
|                        |           |              |           |       |

**DECLARATION**

I, ..... being the Person in Charge declare that all particulars stated in this Outward Report are true and correct.

Signature of Person in Charge: ..... Date: .....

You are hereby advised that the information on this form is collected for the purpose of Customs clearance, monitoring the movement of craft and persons and border security. You must provide all information requested on the form. Failure to do so is an offence. The information you provide will be held by the New Zealand Customs Service pursuant to the Customs and Excise Act 1996. The Privacy Act 1993 provides rights of access to and the correction of personal information. You may gain access to and correct this information at; New Zealand Customs Service, The Customhouse, 17-21 Whitmore Street, Box 2218, Wellington.

**NOTES**

- Outward Report timeframe:** You are required to deliver the Outward Report to Customs not less than 4 hours before the intended time of departure of the craft.
- Cash Reporting—NZ\$10,000 or More:** If you are carrying, whether on yourself or in your baggage, cash (being coins or paper money) of NZ\$10,000 or more (or the foreign currency equivalent), you are required by the Financial Transactions Reporting Act 1996 to complete a Border Cash report.

**WARNING**

**There are heavy penalties under New Zealand law for illicit importation and exportation of drugs.  
DRUG TRAFFICKING IS NOT WORTH THE RISK**

| OFFICIAL USE ONLY  | Attached                 |
|--|--------------------------|
| Passenger and crew details list(s) attached                                  | <input type="checkbox"/> |
| Craft photo(s) (Electronic or attached)                                      | <input type="checkbox"/> |
| Departure card(s)  | <input type="checkbox"/> |
| New Zealand Safety Certificate (for New Zealand registered small craft only) | <input type="checkbox"/> |