

Apply to be an approved exporter under specified Free Trade Agreements



NEW ZEALAND
CUSTOMS SERVICE
TE MANA ĀRAI O AOTEAROA

About this form

Use this form to apply to be an approved exporter under specified Free Trade Agreements as listed on the Customs website (www.customs.govt.nz).

Under the specified agreement, New Zealand approved exporters can self-declare the origin of their goods for export. Self-declaration is where an exporter (entity), for the purposes of obtaining preferential tariff treatment, completes and self declares the origin of their goods.

You must be an approved representative of the exporter to complete and sign this form.

Completing this form

You can complete this form by saving a copy to your computer. Information you have filled in can be saved as you go so you don't have to complete it in one session.

You can choose to print and complete this form by hand instead. Use a blue or black ink pen and write in CAPITAL LETTERS.

Before you start

We require the supporting documents listed below. Please provide copies and not original documents. Copies can be supplied as JPEG, PNG, PDF, or document (.doc or .docx) format. Note, we cannot accept links to drop-boxes or external drives, for example Google Drive.

- ☐ A signed letter issued by the entity, approving you as the applicant to act on their behalf and detailing your position in the organisation.

Q1 Specified agreement(s)

Please select the specified agreement(s) you are applying for

- ☐ New Zealand/China Free Trade Agreement
To apply to be an approved exporter under the New Zealand/China Free Trade Agreement you must have access to the Joint Electronic Verification System (JEVS).
- ☐ Regional Comprehensive Economic Partnership (RCEP)
- ☐ Second Protocol to the ASEAN-Australia-New Zealand Free Trade Area (AANZFTA)

Q2 Good details

Complete the supplementary section (page 7) if you have more than one good type.

Type of goods

Tariff code (6 digits)

Description

Q3 Exporter (entity) details

Full company/partnership/other organisation name

New Zealand business
number (NZBN)

Client code

GST/IRD number

Landline number

Mobile number

Email address

Q4 Entity physical address

Street number

Unit number

Floor level

Street name

Street type

Property name

Property type

Suburb

Town/City

Region

Post Code

Country

Q5 Entity postal address

Is your postal address the same as your physical address?

☐ Yes – go to Q5

Street number	<input type="text"/>	Unit number	<input type="text"/>	Floor level	<input type="text"/>
Street name	<input type="text"/>		Street type	<input type="text"/>	
Property name	<input type="text"/>		Property type	<input type="text"/>	
PO Box	<input type="text"/>		Private Bag	<input type="text"/>	
Suburb	<input type="text"/>		Town/City	<input type="text"/>	
Region	<input type="text"/>		Post Code	<input type="text"/>	
Country	<input type="text"/>				

Q6 Key person contact details

This is the person we will contact if we have any queries about this application.

Surname	<input type="text"/>		
Given name(s)	<input type="text"/>		
Position in organisation	<input type="text"/>		
Landline number	<input type="text"/>	Mobile number	<input type="text"/>
Email address	<input type="text"/>		

Q7 Fit and proper person

Applicants, directors, managers, or significant shareholders must be a fit and proper person to be an approved exporter.

Do any of the following apply to the applicant or any director, manager, or significant shareholder of the exporter?

Specified convictions This means you have been convicted for an offence under the Customs and Excise Act 2018, the Hazardous Substances and New Organisms Act 1996, the Biosecurity Act 1993, the Immigration Act 2009, the Civil Aviation Act 1990, the Wine Act 2003 or the Maritime Transport Act 1994.	<input type="radio"/> Yes	<input type="radio"/> No
A serious or repeated failure to comply with the duties of an exporter	<input type="radio"/> Yes	<input type="radio"/> No

Q7	Fit and proper person (continued)			
Any other grounds for considering that the applicant is likely in the future to fail to comply with the duties of an exporter		<input type="radio"/> Yes	<input type="radio"/> No	
If you answered 'Yes' to any of the questions above, please provide details				

Q8	Self-declared origin data Only answer this question if you are applying to be an approved exporter under the New Zealand/China Free Trade Agreement. Self-declared NZ origin data needs to be sent to China Customs electronically using Application Programming Interface (API) and JEVS.		
Advise if self-declared origin data will be sent directly by the entity or through a third party			
<input type="checkbox"/> By the entity Name or role of person within the organisation who will send origin data <div style="border: 1px solid black; height: 25px; width: 100%;"></div> Describe how the self-declaration data will be sent <div style="border: 1px solid black; height: 50px; width: 100%;"></div>			
<input type="checkbox"/> Third party Third party name <div style="border: 1px solid black; width: 500px; height: 25px; display: inline-block; vertical-align: middle;"></div> Third party email address <div style="border: 1px solid black; width: 500px; height: 25px; display: inline-block; vertical-align: middle;"></div>			

Declaration

In completing and signing this form, I hereby declare that:

1. the particulars contained in this declaration are true and correct.
2. I am approved to submit this application on behalf of the organisation identified in section Q2 and as per the letter of approval attached.
3. I am competent on the Rules of Origin and have a high level of knowledge on procedural controls relating to Self-Declaration of Origin and am aware that under the Customs and Excise Act 2018, making a false declaration is an offence.

I authorise the collection of the information in this form by the chief executive of the New Zealand Customs Service, or their delegate. I also give consent to the New Zealand Customs Service to disclose the information provided in this form to any person, organisation or government department, for the purposes of processing this application and assessing my business' suitability to be an approved exporter under the specified agreement.

Signature

A digital signature is acceptable

Date

(dd/mm/yyyy)

What happens next

Send your completed form and supporting documents to ses@customs.govt.nz.

We will process your application when we receive your fully completed form. You may be contacted to provide additional documentation to support your application.

Customs will contact you to advise the outcome of your application.

How Customs collects and uses your information

The information collected in this form is used for border security, data matching, immigration, statistical, and certain other purposes authorised by law. This includes use for border management and border related risk management purposes under the Customs and Excise Act 2018.

Under the Privacy Act 2020 you have the right to request access and correction of any personal information you have provided or that is held by border agencies. You may request access and correction through any office of the New Zealand Customs Service.

The information may be disclosed to authorised certification bodies, designated under section 435 of the Customs and Excise Act 2018, in order to assist Customs in its assessment of your application.

Supplementary page

Complete this page if you have additional good types.

Good details

Type of goods

Tariff code (6 digits)

Description

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