

DISALLOWABLE INSTRUMENT



**PURSUANT** to section 421(1) of the Customs and Excise Act 2018

I, Carolyn Tremain, Chief Executive of the New Zealand Customs Service, make the following rules:

Customs (Applications for Secure Export Schemes and Scheme Amendments) Rules 2018

**Signed** at Wellington

This 12<sup>th</sup> day of August 2018

Carolyn Tremain

Comptroller of Customs

**Customs and Excise (Applications for Secure Export Schemes  
and Scheme Amendments) Rules 2018**

CR 2018/SES1

## Table of Contents

<b>Part 1</b>	<b>Rules</b>	<b>3</b>
<b>Section 1</b>	<b>Title, application, and commencement</b>	<b>3</b>
1.1	Title	3
1.2	Application and purpose	3
1.3	Commencement	3
1.4	Interpretation	3
<b>Section 2</b>	<b>Way in which application to be made for approval as a secure export scheme</b>	<b>3</b>
2.1	Application to be approved as Customs-approved secure export scheme	3
2.2	Form of application	4
<b>Section 3</b>	<b>Way in which application to be made to amend a secure export scheme</b>	<b>4</b>
3.1	Application to amend a Customs-approved secure export scheme	4
3.2	Form of application	4
<b>Section 4</b>	<b>Miscellaneous provisions</b>	<b>4</b>
4.1	Notes	4
4.2	Requirement to provide answers	5
<b>Part 2</b>	<b>Schedules</b>	<b>6</b>
<b>Schedule 1</b>	Form C15	6
<b>Schedule 2</b>	Form C15A	7

# Part 1

## Rules

### Section 1 Title, application, and commencement

#### 1.1 Title

These Rules are the *Customs (Applications for Secure Export Schemes and Scheme Amendments) Rules 2018*.

#### 1.2 Application and purpose

1.2(1) These Rules apply to applications made pursuant to Schedule 6 clause 1 of the Act to be approved as a secure exports scheme.

1.2(2) These Rules also apply to applications to amend existing Customs-approved secure export schemes pursuant to Schedule 6 clause 6(1) of the Act.

1.2(3) The Rules are made for the purpose of prescribing the way that applications may be made for approval or for amendment.

#### 1.3 Commencement

These Rules come into force on 1 October 2018.

#### 1.4 Interpretation

1.4(1) In these Rules, unless the context otherwise requires—

**Act** means the Customs and Excise Act 2018

**Form** means a form prescribed by the Chief Executive and set out in these Rules

**Regulations** means the Customs and Excise Regulations 1996

1.4(2) Unless the context otherwise requires, a term that is used in these Rules and defined in the Act but not defined in these rules has the meaning given in the Act

### Section 2 Way in which application to be made for approval as a secure export scheme

#### 2.1 Application to be approved as a Customs-secure approved export scheme

An applicant applying for approval as a Customs-approved secure export scheme must provide the details required under these rules and as provided for in Schedule 6, clause 1 of the Act.

## **2.2 Form of application**

2.2(1) Every application required under Schedule 6, clause 1 of the Act must be in Form C15 as set out in Schedule 1 of these Rules.

2.2(2) An applicant must also include any additional completed documents as may be required together with an application to join a Customs-approved secure export scheme.

An application in Form C15 must be accompanied by:

- A security plan
- A process map
- A site plan
- A transport operations and packaging security plan.

Further information about these documents can be found on the New Zealand Customs Service website (<https://www.customs.govt.nz/business/export/secure-exports-scheme/>) , Fact Sheets 34A, 34B, 34C, 34D).

## **Section 3 Way in which application to be made to amend a secure export scheme**

### **3.1 Application to amend a Customs-approved secure export scheme**

An applicant applying to amend a Customs-approved secure export scheme must provide the details required under these rules and as provided for in Schedule 6, clause 6 of the Act.

### **3.2 Form of application**

Every application required under Schedule 6, clause 6 of the Act must be in Form C15A as set out in Schedule 2 of these rules:

## **Section 4 Miscellaneous provisions**

### **4.1 Notes**

Where a prescribed form contains any explanatory or other notes such notes do not form part of the prescription but are intended for the guidance of the person in the completion of an application.

## 4.2

### **Requirement to provide answers**

The person making an application for approval in accordance with 2.2(1) or for amendment of a scheme in accordance with 3.2 must provide the answers to all matters as are required in or by any form.

# Part 2 Schedules

## Schedule 1

2.2(1) - Form C15



FORM C15 | SECTION 281 | OCTOBER 2018

### Application for Customs-approved Secure Exports Scheme

(Section 281 of the Customs and Excise Act 2018)

Full trading name of applicant (*legal operating entity*): .....

.....

Postal address: .....

.....

Physical address: .....

.....

Customs TSW client code/s: ..... NZBN number: .....

Please provide the following information

1. A list of sites where your goods are packed/handled/loaded for export. Please include full site name, address, phone number, site ID code (if known) and contact person (*a separate list can be attached*).

.....

.....

***Each site must be supported by a security plan, site plan and process map if they are not already approved SES sites***

2. List the Transport Operators engaged to convey your export goods. Please include full name, address, phone number, and contact person (*a separate list can be attached*).

.....

.....

3. Nominate the Approved seal to be used: .....

Contact person: ..... Position title: .....

Phone (DDI): ..... Phone (mobile): .....

E-mail: .....

Signed: ..... Date: .....

Please email your completed application form together with all documents to [ses@customs.govt.nz](mailto:ses@customs.govt.nz)

For applicants with multiple sites, only one application is required

The Privacy Act 1993 provides the right to request access to, and correction of, personal information. If you want to exercise these rights please contact the New Zealand Customs Service on 0800 428 786 or email: [feedback@customs.govt.nz](mailto:feedback@customs.govt.nz) or write to us at PO Box 2218, Wellington.



**Application to amend Customs-approved Secure Exports Scheme**  
*(Schedule 6 of the Customs and Excise Act 2018)*

SES Partner Name:		SES Approval Number	NZ
Name of contact person:			
Position in company:			
Contact details	Phone:	E-mail:	
<b>AMENDMENT REQUESTED</b>			
Details of amendments:			
<b>CHANGE TO SECURITY PLAN, SITE PLAN, PROCESS MAP OR SEALS</b>			
Security plan:		Choose an item.	
Site plan:		Choose an item.	
Process map:		Choose an item.	
Change approved seal:		Choose an item.	
<b>CHANGE TO APPROVED SECURE LOAD SITES</b>			
<b>ADD NEW SITE</b>		<b>SITE ID CODE:</b>	
Legal name and address:			
Security plan:		Choose an item.	
Site plan:		Choose an item.	
<b>DELETE SITE</b>		<b>SITE ID CODE:</b>	
Name and address:			
Summary:			
<b>CHANGE TO APPROVED TRANSPORT OPERATORS</b>			
<b>NEW TRANSPORT OPERATOR</b>		Choose an item.	
Name and address:			
Security plan:		Choose an item.	
<b>DELETE TRANSPORT OPERATOR</b>		Choose an item.	
Name and address:			
Summary:			
Signed:		Date:	

Please email your completed application form and updated security plan/site plan to [ses@customs.govt.nz](mailto:ses@customs.govt.nz)

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