

NEW ZEALAND CUSTOMS SERVICE
CUSTOMS AND EXCISE ACT 1996
CUSTOMS (IMPORT ENTRY) RULES 1997

PURSUANT to Section 288(1)(d) of the Customs and Excise Act 1996 the Chief Executive hereby makes the rules prescribing the form and manner in which goods to which section 39(1) of the Act applies must be entered, the particulars to be provided in the entries, and the form of declaration to be made in the entries.

RULES

1 Title and Application

- (a) These rules may be cited as the Customs (Import Entry) Rules 1997.
- (b) These rules are made for the purposes of prescribing the form and manner in which goods that are imported or to be imported into New Zealand must be entered, together with the particulars to be provided and the form of declaration to be made in the entry.
- (c) These rules shall come into force on 7 July 1997.

2 Interpretation

In these rules, unless the context otherwise requires -

- (a) The term "the Act" means the Customs and Excise Act 1996
- (b) The term "the Regulations" means the Customs and Excise Regulations 1996
- (c) Any terms used in these rules which are defined in section 2 of the Act shall have the meanings given to them in that section
- (d) "Prescribed form" or "form" means a form prescribed by the Chief Executive and set out in Schedule 1 to these rules (and includes an electronic message format); and a reference to a numbered form is a reference to the form so prescribed and numbered
- (e) "Short landed", in relation to goods, means goods shipped for discharge at a port or airport in New Zealand but which were not so discharged, the fact of which is certified by the owner of the craft or its authorised agent
- (f) "Short packed", in relation to goods, means goods that have been entered in accordance with the invoiced quantity but which are later found not to have been packed as part of the invoiced shipment
- (g) "Short shipped", in relation to goods, means goods that were manifested for shipment to a port or airport in New Zealand but which were not shipped, the fact of which is certified by the owner of the craft or its authorised agent..

3 Purpose and Manner of Making Entries

Goods imported or to be imported into New Zealand must be entered for any one of the following purposes -

- (a) For home consumption; or
- (b) For export; or
- (c) For removal to a Customs controlled area -

as the case may be, by making entry in the appropriate form, or by providing the information specified in the Electronic Message Format (E1), as set out in rule 4(a) of these rules.

Provided that where imported goods have at any time been entered for the purpose specified in paragraph (c) of this rule:

- (i) such goods must be entered again for any one of the purposes specified in paragraphs (a) or (b) of this rule as if no previous entry had been made or passed in relation to those goods; and
- (ii) such entries must be made within such time as are prescribed in the Regulations.

Provided also that where imported goods have at the time of import been entered for the purpose specified in paragraph (a) of this rule by way of a sight entry such goods must be entered again for home consumption or for export within such time as the Customs may require in any particular case.

4 Form and Content of Making Entries

- (a) Every entry required under section 39(1) of the Act shall be in any one of the following forms:
 - (i) In Form C4 (Import Entry) including any continuation sheet in Form C4(CS) for goods imported into New Zealand, except goods which are to be entered pursuant to sub-paragraphs (ii) and (iii) to this rule.
 - (ii) In Form C4D (Import Entry [For Transportation within New Zealand or Removal for Export]), for entry of imported goods which are to be conveyed, removed or transhipped for export, or are to be transported from one Customs controlled area to another Customs controlled area for future Customs clearance; or
 - (iii) In Form C4G (Import Entry [Temporary - Yachts and Small Vessels]) for entry of yachts and small vessels that the Chief Executive is satisfied are to be in New Zealand for a temporary period only before being exported; or
 - (iv) Format E1 for entry of imported goods when using a Customs computerised entry processing system.
- (b) Every entry made in any of the forms specified under paragraphs (a) (i) to (iv) of this rule shall include the particulars specified in or by such form and shall be completed in accordance with the requirements set out in those forms, and in accordance with Schedule 2 to these rules.
- (c) Every entry made by a Customs computerised entry processing system shall be completed in accordance with the requirements set out in any such form, and in accordance with Schedule 2 to these rules.
- (d) Notwithstanding the generality of paragraph (a) of this rule, every entry that is made in respect of a used motor vehicle of Tariff heading 87.02, 87.03, 87.04 or 87.05, the person making the entry must also provide by way of a separate detail line for each such vehicle:
 - (i) The make and year of manufacture of the vehicle; and
 - (ii) The vehicle's chassis number preceded by the words "chassis number"; and
 - (iii) The odometer reading at the time of sale for export of the vehicle to New Zealand.
 - (iv) The odometer reading of the vehicle at the time of its import to New Zealand.

- (e) Every person required to make an entry in any one or more of the prescribed forms shall, in completing the entry, provide the answers required in relation to the particulars specified in or by such form, and where the form requires a declaration to be made, make such declaration.

5 Notes

Where any prescribed form contains any explanatory or other notes such notes do not form part of the prescription but are intended for the guidance of the person in the completion of an entry.

6 Revocation

The Customs (Import Entry) Rules 1996 * are hereby revoked.

[* Notified in the New Zealand Gazette (Customs Edition) of 27 August 1996]

SCHEDULES

SCHEDULE 1

Rule 4(a)(i)

Form C4

Form C4



Tc Mana Arai o Aotearoa

IMPORT ENTRY

Client Reference		Entry Type		Entry Number	
Payment Method					
Importer		Code	Agent		Code
Customs Controlled Area		Code		Declarants Code	
Invoice Number(s)	Invoice Terms	I Importer/Agent of Importer declare that the particulars contained in this entry are true and correct Signature Date			
COMPLETION OF SIGHT/TEMPORARY ENTRY		PERMIT INFORMATION		OTHER INFORMATION	
Original Entry Number		Authority	Number	Code	Data
Remarks					
SHIPPING DETAILS					
Mode of Transport Sea / Air / Mail	Voyage No.	Craft/Flight		Date of Import	Total Gross Weight (kg)
Port of Loading	Port of Discharge	Delivery Authority			Code
CONTAINER AND PACKAGE INFORMATION					
Number & Type of Packages	Container Number		Container Status	Bill Number	Bill Type
DETAIL LINE INFORMATION					
Detail Line No. 1	Description of Goods			Tariff Item	Concession Code
			Relationship Indicator YES / NO	Preference Indicator Q / N	
Country of Export		Country of Origin		Supplier Code	Supplier Name
Statistical Unit	Statistical Quantity		Supplementary Unit	Supplementary Quantity	
VFD (Foreign)		Currency Code	VFD (Whole NZ\$)		Exchange Rate
Insurance (Whole NZ\$)		Freight (Whole NZ\$)		Misc. Reason Code	Misc. Amount NZ\$
Duty Payable NZ\$		GST Payable NZ\$		Total Payable NZ\$	
PERMIT INFORMATION		PROHIBITED GOODS		OTHER INFORMATION	
Authority	Number	Code		Code	Data
ENTRY TOTAL					
					Total Payable NZ\$

NOTES

1. This form should be used for the following purposes:
 - (a) when any imported goods, are to be entered for home consumption (including goods subject to excise equivalent duty removed from a Customs controlled area); or
 - (b) where imported goods are to be removed to a manufacturing area for further manufacture; or
 - (c) where any imported goods are required to be moved to a Customs controlled area licensed for the purposes of section 10(b) of the Act, or regulation 6(b) of the Regulations.
2. Where goods are entered in relation to 1 (b) and (c) above the purpose of the entry should be indicated by specifying the code for that Customs controlled area.
3. In all cases a properly completed "Customs Delivery Order" form should accompany the entry at the time of lodgement.
4. This form may be lodged at any Customs office.




Te Mana Arai o Aotearoa

CONTINUATION SHEET
FOR IMPORT ENTRY
 (FOR USE WITH MORE THAN TWO DETAIL LINES)

Form C4CS

DETAIL LINE INFORMATION					
Detail Line No.	Description of Goods	Tariff Item	Concession Code		
			Relationship Indicator YES / NO		Preference Indicator Q / N
Country of Export		Country of Origin		Supplier Code	Supplier Name
Statistical Unit		Statistical Quantity		Supplementary Unit	Supplementary Quantity
VFD (Foreign)		Currency Code	VFD (Whole NZ\$)		Exchange Rate
Insurance (Whole NZ\$)		Freight (Whole NZ\$)		Misc. Reason Code	Misc. Amount NZ\$
Duty Payable NZ\$		GST Payable NZ\$		Total Payable NZ\$	
PERMIT INFORMATION		PROHIBITED GOODS		OTHER INFORMATION	
Authority	Number	Code		Code	Data
DETAIL LINE INFORMATION					
Detail Line No.	Description of Goods	Tariff Item	Concession Code		
			Relationship Indicator YES / NO		Preference Indicator Q / N
Country of Export		Country of Origin		Supplier Code	Supplier Name
Statistical Unit		Statistical Quantity		Supplementary Unit	Supplementary Quantity
VFD (Foreign)		Currency Code	VFD (Whole NZ\$)		Exchange Rate
Insurance (Whole NZ\$)		Freight (Whole NZ\$)		Misc. Reason Code	Misc. Amount NZ\$
Duty Payable NZ\$		GST Payable NZ\$		Total Payable NZ\$	
PERMIT INFORMATION		PROHIBITED GOODS		OTHER INFORMATION	
Authority	Number	Code		Code	Data
FOR DEPARTMENTAL USE ONLY					

		 Te Mana Arai o Aotearoa	
Importer (and full postal address)		GST Number	IMPORT ENTRY (For Transportation in NZ or for Removal for Export)
		Code	
Agent of Importer (and full postal address)		Code	I..... Importer/Agent of Importer declare that the particulars contained in this entry are true and correct. Date
Date of Importation			
Importing Vessel/Flight No./P.Post	Voyage Number		Customs Controlled Area of Destination, or Export Craft (Trading name and full postal address)
Port of Loading	Expected Port of Discharge		
Transported in New Zealand/Removed for Export by (delete as necessary)			Located at Port/Airport Internal Consignment Note/Bill of Lading/Air Waybill Number
SHIPPING DETAILS			Permit Numbers
Bill of Lading/Air Waybill/P.Post	Container Number and Status ▼	Packages: No.	and Kind
Full Description of Goods			FOR OFFICIAL USE
		 Customs Officer
			(Date Stamp) No.

(See notes on reverse)

NOTES

1. This form should be used when imported goods are:
 - (a) to be transhipped for export; or
 - (b) to be transported from one Customs controlled area to another Customs controlled area for future Customs clearance
2. Imported goods transported from one Customs controlled area to another Customs controlled area, are required to be entered within 20 working days after the date on which the first entry was made in respect of the goods.
3. In all cases a properly completed "Customs Delivery Order" form should accompany the entry at the time of lodgement.



Tē Mana Arai o Aotearoa

IMPORT ENTRY (TEMPORARY) Yachts and Small Vessels

Owner/Person in Charge (and full postal address in New Zealand)					FOR OFFICIAL USE ONLY					
					ENTRY PASSED			NUMBER		
Port of Arrival					(Stamp) _____ Date _____ Customs Officer _____					
Name of Vessel			Date of Arrival		Ports to be visited in N.Z.					
Last Port before N.Z.					Intended port of departure from N.Z.		Intended length of stay in N.Z.			
Length	Beam	Construction	Type	Vessel Registration	Port of Registration					
DETAIL LINE INFORMATION										
Detail Line No. 1	Plain Description of Goods				Tariff Item	Concession Code				
Supplier No.					Duty Rate					
Statistical Unit	Statistical Qty	C. of Currency	VFD Foreign Currency	Exchange Rate	VFD (Whole \$NZ)					
C. of Origin		C. of Export		CIF (Whole \$NZ)						
Code	Misc. Amts Payable	Code	Other Information		Total Misc. Amts. Payable NZ\$					
Items of Equipment carried on board					Value NZ\$					
Description:					
Comment:					
The principal reason for vessel's presence in New Zealand					Refitting/Refurbishing		Tourism		Other (Specify)	
Declaration:										
I declare -										
1. That I, being a permanent resident of a country other than New Zealand, have arrived in New Zealand for a temporary visit of up to 12 months, and:										
(a) that this vessel will not be sold or offered for sale or otherwise disposed of in New Zealand without the permission of the Chief Executive;										
(b) that this vessel will not be used in a commercial capacity for hire, or for the transport of cargo or the carriage of passengers for reward;										
(c) I understand that unless the vessel is exported by or that I have paid to the New Zealand Customs Service duties to the sum of \$..... the vessel may be liable to forfeiture under the Customs and Excise Act 1996 as soon as any default in this regard occurs, and without prejudice to any offence that may arise out of such default under that Act;										
(d) I will advise the New Zealand Customs Service at the port of arrival of the vessel's movements and any changes to my postal address whilst in New Zealand; and										
2. That the particulars contained in this entry are true and correct.										
Owner/Person in Charge					Date					
FOR OFFICIAL USE										
The vessel " " has departed New Zealand for										
from on Customs Officer										

NOTES

1. This form must be prepared in duplicate. The original copy will be retained by the Customs, and the duplicate copy must be kept and presented to the Customs when the vessel prepares to finally clear New Zealand.
2. The duplicate copy can also be used to demonstrate to the Inland Revenue Department that certain goods qualify for zero rating for the purposes of the Goods and Services Tax Act. More information on this issue can be obtained from the nearest office of the Inland Revenue Department.

Rule 4(a) (iv)

Format E1

ELECTRONIC MESSAGE FORMAT**Import Entry Summary**

Entry No.:	Duty
Clients Reference:	GST
Entry Type:	CIF
Processing port:	Misc.
Payment Method	Total Payable
Invoice Number(s)	Client Information
Invoice Terms	Importer code
Summary Entry Totals	Broker code
VFD(NZ)	CCA code
Insurance	Declarant code
Freight	Suppliers name

Import Miscellaneous Information

Permit	Remarks
Auth	Temporary/Sight Entry
Number	Import Entry Number
Other Information	
Code	
Date	

Import Shipping Information

Mode of transport	Container and package information
Voyage Number	Bill Number
Craft/Flight No	Bill type
Date of Import	Container Number
Total Gross weight (kg)	Container Status
Port Information	Package Type
Port of loading	Number of Packages
Port of discharge	Delivery
	Delivery authority code

Import Line Item

Detail Line Number	Duty payable
Description	GST payable
Tariff item	Total payable
Concession	Supplier Information
Country of Export	Name
Country of Origin	Code
Preference. Indicator	Importer/supplier relationship
Duty rate	Misc. Reason code
Stats quantity	Misc. Amount
Stats unit	Permit Information
Supplementary quantity	Permit Auth.
Supplementary unit	Number
VFD (Foreign)	Prohibited
Currency code	Code
Exchange rate	Other Information
VFD(NZ)	Code
Insurance	Data
Freight	
Unit value	

Rule 4(b) and 4(c)

SCHEDULE 2

PART A

IMPORT ENTRIES

General requirements:

- (a) The declaration on the entry is to be completed in full.
- (b) For electronic entries in place of a signature the declarant must use the unique user identifier issued to him or her by the Customs Service.
- (c) The requirements for completing the manual entry **Import Entry (Form C4)**, and the **Electronic Message Format (Format E1)** are set out below.
- (d) In this Schedule the term "electronic format" means an electronic message format when using a Customs computerised entry processing system
- (e) All entries made using Format E1 must be made in accordance with the instructions set out in **The New Zealand Customs Service Guidelines for Electronic Commerce, EDI Message Implementation Guidelines** (first published on 10 December 1996, and includes all additions and amendments thereto). This publication is available from Publications, New Zealand Customs Service, Private Bag 1928, Dunedin.
- (f) The maximum number of detail lines that can be made on an entry are:
 - 150 for manual forms
 - 250 for electronic format
- (g) All fields on an entry made in any form must be completed unless otherwise stated below.

Entry Number

Note: This number is created by a Customs computerised entry processing system and the field is to be left blank.

Entry type

Notes:

- i. Import entry types are:
standard import entries
"Simplified"
"Temporary"
"Sight"
"Permit" or
"Periodic".
- ii. The appropriate type of entry is to be specified in this field. If this field is left blank the entry type will revert to a standard entry.
- iii. **"Simplified"** - for entry of import shipments with a value for duty of less than \$1000.
- iv. **"Temporary"** - for entry of goods that are to be in New Zealand for a temporary period only before being exported. A deposit or security will be taken to cover the full duty for the importation.
- v. **"Sight"** - for entry of imported goods in respect of which full details are not available to make a full or complete entry. A deposit of duty or security will be taken to cover duty and a time limit imposed for furnishing a complete entry.
- vi. Completion of a sight entry is by lodgement of a manual entry or amending the electronic format to an import entry. Full duty is to be paid on the completing entry except when the goods are exported.

- vii. **"Permit"** - for import of goods on which no duty (duty includes goods and services tax) is payable, or in respect of which entry has already been made and duty paid but which were found to be short packed, short shipped or short landed.
- viii. **"Periodic"** - for entry of goods that are covered by a procedure statement issued by the Customs .

Client Reference

Note: This is used as a means of identifying a client's entry and must be a unique number for this transaction within the client's system.

Processing port

Notes:

- i. This field in the electronic format is used to identify the Customs office at which entry processing is requested.
- ii. The codes for requested processing ports are set out in **Part B** to this Schedule.
- iii. For manual entry this field is not available. Processing port is port of lodgement of entry.

Payment Method

Notes:

The options are:

- **"Broker deferred"**
 - **"Deferred"**
 - **"Cash"** or
 - left blank
- i. Broker deferred is available on the request of an agent who holds a broker deferred account. It is not available to a client who holds a deferred account.
 - ii. Deferred is only available to clients who are holders of a deferred account.

Importer and Code

Notes:

- i. The full trading name and code of the importer must be stated, except:
 - for electronic entries where only the code is to be stated, or
 - for simplified entries where only the importer's name is required.
- ii. A code for a new importer is available on written request from the Customs.
- iii. Existing codes are available from the importer.

Agent and Code

Notes:

- i. For manual entries the full trading name and code of the importer's agent, where applicable, must be stated.
- ii. For electronic entries only the code is required.
- iii. Where the importer and agent codes are the same, the agent's name and code are to be left blank.

Customs Controlled Area and Code

Notes:

- i. For goods to be removed to a Customs controlled area licensed for the purposes of Section 10(a), (b) or (f) of the Act :
 - For a manual entry the full trading name and code of the Customs controlled area must be stated.
 - For electronic entries only the code is to be stated.

- ii. In all other cases the field must be left blank.
- iii. The code is available from the licensee of the Customs controlled area.

Declarant's Code

Notes:

- i. For manual entries the declarant's code must be stated, if available.
- ii. For electronic entries the declarant's code must be stated.

Invoice Number(s) and Invoice Terms

Notes:

- i. State the Supplier's invoice number that specifically identifies the goods on the entry.
- ii. The terms of payment (including freight, insurance and any other charges) as shown on the invoice are to be stated.
- iii. The terms codes are set out in the **Part C** to this Schedule.
- iv. Not required for periodic entries.

Declaration

Note:

For a manual entry the importer's/agent's full name, signature and date of entry must be completed.

Completion of Sight/Temporary Entry - Original Entry Number

Note:

State the entry number of the original entry when the goods were imported into New Zealand on a sight entry or a temporary entry.

Permit information - Authority and Number

Notes:

- i. Only information that applies to the total entry is to be recorded in these fields. Data that is only relevant to a detail line is to be recorded in that line.
- ii. The relevant Permit Authority codes are set out in **Part D** to this Schedule.
- iii. It is the importer's responsibility to obtain the permit number from the permit authority. e.g. Ministry of Health.

Other Information - Code and Data

Notes:

- i. Only information that applies to the total entry is to be recorded in these fields. Information that is relevant only to a detail line is to be stated in that detail line.
- ii. The relevant codes and data requirements are set out in **Part E** to this Schedule.

Remarks

Note: Any additional information may be stated which is relevant to the processing of the entry.

Mode of Transport

Notes:

- i. The code for the mode of transport must be stated for electronic entries.
- ii. The codes for electronic entries are: **1** (sea), **4** (air), **5** (mail).
- iii. For manual entries state: "**Sea**", "**Air**" or "**Mail**".
- iv. Not required for periodic entries.

Voyage Number

Notes:

- i. This field is only required for imports made by sea.
- ii. The voyage number is to be obtained from the carrier and relates to the voyage that brings the goods to New Zealand.

Craft / Flight.

Notes:

- i. For sea - state the ship's registered name.
- ii. For air - state the flight number.
- iii. For mail shipments this field is left blank.
- iv. Not required for periodic entries.

Date of Importation

Note: State by way of: day, month, and year.

Total Gross Weight (kg)

Note: This field must state the total gross weight of the shipment covered by this entry expressed in kilograms.

Port of Loading

Notes:

- i. State the port the goods were loaded onto the craft for the final leg of the journey to New Zealand. For example a shipment from Germany that was transhipped in Singapore would state a Port of Loading as Singapore.
- ii. This field must state the 5 character port of loading code set out in the United Nations Economic Commission for Europe publication **Trade Data Element Directory**.
- iii. The code is available from the Customs.

Port of Discharge

Notes:

- i. State the port the goods are or are expected to be discharged at in New Zealand
- ii. This field must state the 5 character port of loading code set out in the United Nations Economic Commission for Europe publication **Trade Data Element Directory**.
- iii. The code is available from the Customs.

Delivery Authority and Code

Notes:

- i. These fields are only to be completed when an electronic delivery order is to be sent to a person other than the importer, or the importer's agent.
- ii. The delivery authority's full trading name and code is to be stated.
- iii. The code is to be obtained from the delivery authority.

Number and Kind of Packages

Notes:

- i. State the number and kinds of packages listed on the bill of lading, waybill or parcels post, as the case may be.
- ii. The codes for kind(s) of package(s) are set out in **Part G** to this Schedule.
- iii. This information is not required for periodic entries.

Container number and Container Status

Notes:

- i. State the container number in which the goods are imported.
- ii. State the status as:
 - "empty"
 - "full"
 - "less than a container load" or
 - "bulk"
- iii. This field is to be left blank for periodic entries or mail shipments.

Bill Number and Bill Type

Notes:

- i. State the bill of lading number or waybill number.
- ii. State: "**master**" or "**house**" to identify bill type.
- iii. This information is not required for periodic entries.

Detail Line Number

Note: Detail lines are to be numbered sequentially starting with the number 1.

Description of Goods

Notes:

- i. The goods must be clearly and correctly described, in English.
- ii. In the case of an imported used motor vehicle the description must state:
 - The make and year of manufacture of the vehicle;
 - The words "**Chassis number**" followed by the vehicle's chassis number;
 - The odometer reading at the time of sale of the vehicle for export to New Zealand; and
 - The odometer reading of the vehicle at the time of its import to New Zealand.

Tariff Item

Note: State the tariff classification of the goods by reference to the tariff number and statistical key code according to the "New Zealand Customs Service Working Tariff Document".

Concession Code

Note: State the applicable concession (if any) issued under:

- Section 8 of the Tariff Act 1988 by reference to its number, as published by the Ministry of Commerce; or
- Codes issued by the New Zealand Customs Service to implement Sections 108, 109, and 113 of the Customs and Excise Act 1996; or
- Codes for goods entered under reference 80 to Part II of the First Schedule to the Tariff Act 1988.

Relationship Indicator

Note: If there is a relationship between the importer and seller of the goods of a type stated in Sub-clauses 2 and 3 of Clause 1 to the Second Schedule to the Act indicate "**YES**". If otherwise indicate "**NO**".

Preference Indicator

Note: If preferential rate of duty entitlement is claimed indicate "**Q**", otherwise indicate "**N**".

Country of Export

Notes:

- i. For manual entries state in full the country of export of the goods.
- ii. For electronic entries state the 2 character country code set out in the United Nations Economic Commission for Europe's publication **Trade Data Element Directory**.
- iii. The code is available from the Customs.
- iv. When goods are exported to New Zealand from any country but pass through any other country on their journey to New Zealand (whether transhipped in that other country or not) they are considered to be shipped directly from the first mentioned country.

Country of Origin

Notes:

- i. For manual entries state, in full, the country of origin of the goods.
- ii. or electronic entries state the 2 character country code set out in the United Nations Economic Commission for Europe's publication **Trade Data Element Directory**.
- iii. the code is available from the Customs.

Supplier Code and Name

Notes:

- i. State the full name and code of the **overseas** supplier of the imported goods.
- ii. For a simplified entry only the supplier's name needs to be stated.

Statistical Unit and Statistical Quantity

Note: These fields must state the quantity and appropriate statistical unit as set out in the "New Zealand Customs Service Working Tariff Document".

Supplementary Unit and Supplementary Quantity

Note: If the duty calculation requires a second quantity amount (and unit), the supplementary unit and value is to be stated. An example is goods that are dutiable in accordance with the volume of alcohol present in the goods.

VFD (Foreign)

Note: State the foreign value for duty in the currency in which the goods are traded.

Currency Code

Notes:

- i. State the currency code for the country in which the goods were traded.
- ii. The relevant codes are listed in **Part H** to this Schedule.

VFD (Whole NZ \$)

Note: State the foreign value for duty in New Zealand dollars.

Exchange Rate

Notes:

- i. State the applicable exchange rate used to convert the VFD (Foreign) to New Zealand dollars.
- ii. The applicable exchange rates are from time to time published in the Customs publication: **Customs Release**.

Insurance

Notes:

- i. State the insurance amount in New Zealand dollars.
- ii. The amount includes insurance incurred in the exporting country in respect of these goods inclusive of internal costs in the country of exportation.

Freight

Note: State the freight amount in New Zealand dollars. This is the cost of transportation of the goods to New Zealand inclusive of internal costs in the country of exportation.

Misc. Reason Code and Misc. Amount NZ\$

Notes:

- i. Where applicable state the code or codes, and the relevant amounts payable.
- ii. The codes are listed in **Part I** to this Schedule.

Duty Payable NZ\$

Note: State the amount of duty payable in respect of the goods covered by the particular detail line.

GST Payable NZ\$

Note: State the amount of GST payable in respect of goods covered by this detail line calculated in accordance with Section 12 of the Goods and Services Tax Act 1985.

Total Payable NZ\$

Note: State the total of the duty, GST and miscellaneous amounts for this detail line.

Permit Information - Authority and Number

Notes:

- i. State the appropriate authority code as set out in **Part D** to this Schedule.
- ii. It is the importer's responsibility to obtain the permit and permit number from the relevant third party agency, for example Ministry of Health.

Prohibited Goods - Code

Note: State the appropriate prohibited goods code as set out in **Part F** to this Schedule. A permit may be required for the import of these goods.

Other Information - Code and Data

Note: State the appropriate code and data set out in **Part E** to this Schedule.

Total Payable NZ\$

Notes:

- i. State total amount of duty (inclusive of duty and other charges) expressed in New Zealand dollars.
 - ii. Electronic entries do not require this information as the computer will calculate the amount.
 - iii. If no amount is payable enter "**NIL**".
-

PART B

Processing Ports

NZAKL	Auckland
NZCHC	Christchurch
NZDUD	Dunedin
NZIVC	Invercargill
NZNSN	Nelson
NZNPL	New Plymouth
NZTRG	Tauranga
NZNPE	Napier
NZWLG	Wellington

PART C

Invoice Terms

C&F	Cost & freight to destination
CFR	Cost & freight to destination
CIF	Cost, insurance & freight to destination
CPT	Freight, carriage paid to destination
DTD	Door-to-door
EXW	Ex works (yard)
FAS	Free alongside ship-named port
FIS	Free in store
FOB	Free on board (named port of shipment)
FOC	Free of charge

PART D

Permit Authority or Producer Board

CUD	New Zealand customs Service A[[rpva;
DO	Department of Conservation (Cites)
DOL	Department of Labour (explosives)
KFM	Kiwi Fruit Marketing Authority
LTS	Land Transport Safety Equipment
MFE	Ministry for the Envorinment
MFA	Ministry of Foreign Affairs and Trade
MAF	Ministry of Agriculture
LGE	Ministry of Agriculture - Licensed Game Exporters Division
MOC	Ministry of Commerce (Ozone)
MOF	Ministry of Forestry
MHA	Ministry of Health (Anthrax)
MHD	Ministry of Health (Drugs)
MHF	Ministry of Health (Food)
MOH	Ministry of Health
NRL	National Radiation Laboratory
NZD	New Zealand Dairy Board
FEL	New Zealand Fishing Industry
HEA	New Zealand Horticulture Export Authority
MEL	New Zealand Meat Producers Board
POD	Police Department (Arms)
WNZ	Wools New Zealand

PART E

Code	Description	Data Requirements
BUN	Bunkering	No data required
CGO	Cargo only	No data required
CUS	Customs Officer ID	Customs Officer ID code
COV	Deed of Covenant	Covenant Number
DIP	Diplomatic Privilege	No data required
EXP	Exports	No data required
IMP	Imports	No data required
LOU	Letter of Undertaking	Letter of Undertaking number
MOU	Memorandum of Understanding	Memorandum of Understanding number
EMP	New Zealand Meat Producers Board	EMPIC Code
MSN	New Zealand Ministry of Agriculture	Seal Number
NMT	Non -merchandise trade	No data required
NSQ	Not Sufficient Quantity	No data required
PTS	Parts	No data required
PAS	Passenger effects	No data required
SPL	Ship stores	No data required
MOU	Split Shipment	No data required
WOF	TIE Write-offs	Value of write-off
TRD	Trust Delivery	No data required

PART F

Prohibited Goods Code

BOY	Oysters - Bluff
NOY	Oysters - other
CWA	Weapons - Chemical
NCW	Weapons - Non-chemical
CIT	Cites Importation
CDS	Controlled Drugs
NCD	Non-controlled Drugs
HAS	Hazardous Substances
NHS	Substances classified in the same headings as hazardous substances which are not hazardous
HAW	Hazardous Waste
NOW	waste classified in the same headings as hazardous waste which is not hazardous
IND	Timber Indigenous
NID	Timber Not Indigenous
LHD	Vehicles Left-hand Drive
RHD	Vehicles Right-hand Drive
MUD	MAF Used Goods
NEW	New Goods
NOZ	Non-Ozone Chemicals/Goods
OZO	Ozone Chemicals/Goods

PART G

Package type code

AE	Aerosol	BF	Balloon, non-protected
AM	Ampoule, non-protected	BP	Balloon, protected
AP	Ampoule, protected	BR	Bar
AT	Atomizer	BA	Barrel
BG	Bag	BZ	Bars, in bundle/bunch/truss
BL	Bale, compressed	BK	Basket
BN	Bale, non-compressed	CB	Beer crate

BI	Bin	HR	Hamper
BD	Board	HG	Hogshead
BY	Board, in bundle/bunch/truss	IN	Ingot
BB	Bobbin	IZ	Ingots, in bundle/bunch/truss
BT	Bolt	JR	Jar
BS	Bottle, non-protected, bulbous	JY	Jerrican, cylindrical
BO	Bottle, non-protected, cylindrical	JC	Jerrican, rectangular
BV	Bottle, protected bulbous	JG	Jug
BQ	Bottle, protected cylindrical	JT	Jutebag
BC	Bottlecrate, bottlerack	KG	Keg
BX	Box	LG	Log
BJ	Bucket	LZ	Logs, in bundle/bunch/truss
VG	Bulk, gas (at 1031 mbar and 15/C)	MT	Mat
VQ	Bulk, liquefied gas (at abnormal temperature/pressure)	MX	Match box
VL	Bulk, liquid	MC	Milk crate
VY	Bulk, solid, fine particles ("powders")	MB	Multiplly bag
VR	Bulk, solid, granular particles ("grains")	MS	Multiwall sack
VO	Bulk, solid, large particles ("nodules")	NS	Nest
BH	Bunch	NT	Net
BE	Bundle	PK	Package
BU	Butt	PA	Packet
CG	Cage	PL	Pail
CX	Can, cylindrical	PC	Parcel
CA	Can, rectangular	PI	Pipe
CI	Canister	PZ	Pipes/Planks, in bundle/bunch/truss
CZ	Canvas	PH	Pitcher
CO	Carboy, non-protected	PN	Plank
CP	Carboy, protected	PG	Plate
CT	Carton	PY	Plates, in bundle/bunch/truss
CS	Case	PT	Pot
CK	Cask	PO	Pouch
CH	Chest	RT	Rednet
CC	Churn	RL	Reel
CF	Coffer	RG	Ring
CJ	Coffin	RD	Rod
CL	Coil	RO	Roll
CV	Cover	RZ	Rods, in bundle/bunch/truss
CR	Crate	SH	Sachet
CE	Creel	SA	Sack
CU	Cup	SE	Sea-chest
CY	Cylinder	SC	Shallow crate
DJ	Demijohn, non-protected	ST	Sheet
DP	Demijohn, protected	SM	Sheetmetal
DR	Drum	SZ	Sheets, in bundle/bunch/truss
EN	Envelope	SW	Shrinkwrapped
FP	Filmpack	SK	Skeleton case
FI	Firkin	SL	Slipsheet
FL	Flask	SD	Spindle
FO	Footlocker	SU	Suitcase
FR	Frame	TY	Tank, cylindrical
FD	Framed crate	TK	Tank, rectangular
FC	Fruit crate	TC	Tea-chest
GB	Gas bottle	TN	Tin
GI	Girder	PU	Tray/Tray Pack
GZ	Girders, in bundle/bunch/truss	TR	Trunk
		TS	Truss
		TB	Tub

TU	Tube	VE	Vehicle
TD	Tube, Collapsible	VI	Vial
TZ	Tubes, in bundle/bunch/truss	WB	Wickerbottle
TO	Tun		
NE	Unpacked or unpackaged		
VP	Vacuum packed		
VA	Vat		

PART H

Currency code

ATS	Austria - Shilling	IDR	Indonesia - Rupiah
AUD	Australia - Dollar	IEP	Ireland - Irish Pound
BEF	Belgium - Belgian Franc	ILS	Israel - Shekel
CAD	Canada - Dollar	INR	India - Rupee
CHF	Switzerland - Franc	ITL	Italy - Lira
CLP	Chile - Peso	JMD	Jamaica - Jamaican Dollar
CNY	China - Renminbi or Yuan	JPY	Japan - Yen
DEM	Germany - Mark	KRW	Korea - Won
DKK	Denmark - Krone	LKR	Sri Lanka - Rupee
EGP	Egypt - Egyptian Pound	MXN	Mexico - Peso
ESP	Spain - Peseta	MYR	Malaysia - Malaysian Dollar (Ringgit)
FIM	Finland - Finnish Mark	NLG	Netherlands - Florin (Guilder)
FJD	Fiji - Fijian Dollar	NOK	Norway - Krone
FRF	France - Franc	PGK	Papua New Guinea - Kina
GBP	United Kingdom - Pound	PHP	Phillippines - Peso
GRD	Greece - Drachma	PKR	Pakistan - Rupee
HKD	Hong Kong - Hong Kong Dollar	PTE	Portugal - Escudo
SEK	Sweden - Krona		
SGD	Singapore - Singapore Dollar		
THB	Thailand - Baht		
TOP	Tonga - Pa'anga		
TRL	Turkey - Lira		
TWD	Taiwan - Taiwanese Dollar		
USD	USA - Dollar		
WST	Western Samoa - Tala		
XEU	European Currency Unit - Euro Dollar		
XPF	French Polynesia - French Polynesian Franc		
ZAR	South Africa - Rand		

PART I

ADD	Dumping Duty
CVD	Countervailing Duty
HERA	Heavy engineering research association levy
ALAC	ALAC Levy
OTH	Other amounts payable

Dated at Wellington this 28th day of May 1997.

Graeme Ludlow
Chief Executive

Notice under section 288(7) of the Act.

Copies of these rules are available for inspection free of charge in:

- Auckland – The Customhouse
50 Anzac Ave, Auckland City
- Christchurch – The Customhouse
470 Moray Place
- Dunedin – The Customhouse
470 Moray Place
- Wellington – The Customhouse
17-21 Whitmore Street

Copies of these rules may be purchased from Publications, New Zealand Customs Service,
Private Bag 1928, Dunedin.
