

NEW ZEALAND CUSTOMS SERVICE**CUSTOMS AND EXCISE ACT 1996****CUSTOMS (OUTWARD REPORT) RULES 2004**

Pursuant to section 288 (1)(b) and (12) of the Customs and Excise Act 1996 the Chief Executive hereby makes the rules prescribing the form and content of, and the particulars to be verified by declaration in, outward reports required to be delivered under section 34(a) of the Act and revokes the Customs (Outward Report) Rules 1996 and amendments made thereto.

1 Title and Application

- (1) These rules are the Customs (Outward Report) Rules 2004.
- (2) These rules shall apply for the purposes of the making of outward reports required to be delivered under section 34(a) of the Act in respect of every departing craft which has as its destination a point outside New Zealand.
- (3) These rules revoke the Customs (Outward Report) Rules 1996 and amendments made thereto.

2 Commencement

These rules come into force on 1 December 2004.

3 Interpretation

- (1) In these rules, unless the context otherwise requires -
"The Act" means the Customs and Excise Act 1996.
"Commercial cargo" means all goods, except the personal effects of crew and passengers and stores for craft, carried or to be carried in or on any craft to a point outside New Zealand whether in the course of international trade or for the sale or supply of those goods.
"Comptroller" means the Comptroller of Customs who is the Chief Executive of the New Zealand Customs Service.
"Prescribed form" or "form" means a form (including, if any, an electronic message format) prescribed by the Comptroller and set out in the Schedule to these rules; and a reference to a numbered form is a reference to the form so prescribed and numbered.
"The regulations" means the Customs and Excise Regulations 1996.
"Small craft" means any ship or boat not used for hire or reward (for example privately owned and operated yachts and launches).
- (2) Unless otherwise defined in these rules, any terms used in these rules and which are defined in the Act shall have the meanings given to them in the Act.

4 Form and Content of Outward Reports

Every outward report required under section 34(a) of the Act must be –

- (a) In Form C2 for ships or boats (other than small craft) and must contain the particulars specified in that form, accompanied by any applicable supporting documents as the Comptroller may require;
- (b) In Form C2A for aircraft and must contain the particulars specified in that form, accompanied by any applicable supporting documents as the Comptroller may require;
- (c) In Form C2B for small craft and must contain the particulars specified in that form, accompanied by any applicable supporting documents as the Comptroller may require.

5 Provide Answers and Make Declaration

The person making an outward report in any form specified under rule 4 must provide the answers pertaining to all matters as are required in or by that form and where the form requires a declaration to be made make such declaration.

6 Notes

Where a prescribed form contains any explanatory or other notes such notes do not form part of the prescription but are intended for the guidance of the person making the outward report.

7 Revocation

The following rules are hereby revoked:

- (a) Customs (Outward Report) Rules 1996*.
- (b) Customs (Outward Report) Amendment Rules (No.1) 2002**.
- (c) Customs (Outward Report) Amendment Rules (No.2) 2002***.

(*CR 1B/1996; **CR 1B/2002; ***CR 1B/2002A)

8 Status of Rules

These rules are deemed to be regulations for the purposes of the Regulations (Disallowance) Act 1989.

SCHEDULE

Rule 4(a)

Form C2



OUTWARD REPORT (SHIPS AND BOATS OTHER THAN SMALL CRAFT)

Form C2

Te Mana Arai o Aotearoa

PART A: DEPARTURE DETAILS					
Name of ship		Port of departure			
Date of departure	Time of departure	Port of destination			
Name of person in charge		Name and address of ship's agent in New Zealand			
IMO number					
Gross register tonnes					
Segregated ballast tanks total tonnage (Tankers only)					
LIST PORTS VISITED WHILE IN NEW ZEALAND ON THIS VOYAGE (Please record on a separate sheet and attach if additional space is required.)					
New Zealand ports visited		Date of arrival	Date of departure		
1.					
2.					
3.					
4.					
5.					
LIST OVERSEAS PORTS EN ROUTE TO PORT OF DESTINATION (Please record on a separate sheet and attach if additional space is required.)					
1.					
2.					
3.					
Total number of crew on departure	Total number of crew embarked in New Zealand	Total number of passengers on departure	Total number of passengers embarked in New Zealand		
CARGO					
Has cargo been loaded onto the craft in New Zealand, whether originating in New Zealand, or transhipped in New Zealand for export? YES <input type="checkbox"/> NO <input type="checkbox"/>					
If YES, state the number of Outward Cargo Reports intended to be given and the names of the persons who will be giving them.					
Please record on a separate sheet and attach if additional space is required.					
Number					
TANKERS ONLY: Total tonnage of persistent (P) and non persistent (NP) oil carried.					
New Zealand ports visited		P oil carried on arrival	P oil loaded	NP oil carried on arrival	NP oil loaded
1.					
2.					
3.					
4.					
5.					
DECLARATION					
I hereby declare this Outward Report, comprising parts A, B, and C, is true and correct.					
Signature of Person in Charge Date					
PART B: SUPPORTING DOCUMENTS CHECK LIST					
Note: The following documents should be attached to this report (if applicable):					
Passenger list attached		YES <input type="checkbox"/> NO <input type="checkbox"/>	Transit passenger list attached		YES <input type="checkbox"/> NO <input type="checkbox"/>
Craft stores requisitions attached		YES <input type="checkbox"/> NO <input type="checkbox"/>	Controlled drugs and firearms list attached		YES <input type="checkbox"/> NO <input type="checkbox"/>
Cargo reports attached		Number electronic			Number manual
OFFICIAL USE: Documentation for Outward Report produced and Certificate of Clearance issued.					
Signature of Customs officer Date					



Te Mana Arai o Aotearoa

OUTWARD REPORT (AIRCRAFT)

PART A: AIRCRAFT INFORMATION									
Operator			Owner						
Flight number			Aircraft registration number						
Country of registration			Date of departure						
Airport of departure			Airport of destination of flight						
Other airports visited en route									
PART B: CREW AND PASSENGER INFORMATION									
Passport or official travel document number	Issuing state or organisation for passport or official travel document	Surname	Given names	Date of birth	Gender	Traveller status (Passenger, crew member, or in transit)			
PART C: CARGO									
Was cargo loaded onto the aircraft in New Zealand, whether originating in New Zealand or transshipped in New Zealand for export? YES <input type="checkbox"/> NO <input type="checkbox"/>									
If YES, state the number of Outward Cargo Reports intended to be given and the names of the persons who will be giving them.									
Number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> </table>								
PART D: SUPPORTING DOCUMENTS									
Cargo reports attached			Number electronic		Number manual				
DECLARATION									
I declare that all information contained in this Outward Report is true and correct.									
Signature of Person in Charge						Date			
NOTES									

- Crew and passenger information:** If not provided electronically in advance of departure, it must be provided manually and accompany this form.
1. This report should be made at the final airport of departure in New Zealand.
 2. Any other crew or passenger documentation used or produced must contain the same information as in this form.
 3. Attach, as necessary, additional sheets for passenger, crew or cargo details.
 4. **Outward Report timeframe:** You are required to deliver the Outward Report to Customs not less than 30 minutes before the intended time of departure of the aircraft.
 5. **Cargo Report timeframe:** If providing electronically, it may be lodged up to 2 hours after departure. If provided manually, it must accompany this form.
 6. **Crew and passenger information timeframe:** If providing electronically, it may be lodged up to 30 minutes after departure. If not, it must be provided in Part B of this form.



Tē Mana Arai o Aotearoa

OUTWARD REPORT (SMALL CRAFT)

OFFICIAL USE ONLY
Rotation number

PART A: REGISTRATION DETAILS		
Name of small craft	Registration number	Date of registration
Country of registration	Port of destination	
Sail number	Home port	
Name of person in charge	Total number of persons on board	
PART B: DEPARTURE DETAILS		
Port of departure	Date of departure	Time of departure
Next overseas port	Intended date of return to New Zealand	Intended port of return
Intended itinerary	1.	2.
	3.	4.
COMMERCIAL CARGO (Please record on a separate sheet and attach if additional space is required.)		
List all goods carried in or on the craft from a point outside New Zealand, whether in the course of international trade or for sale or supply in those goods, but excluding the personal effects of crew and passengers and stores for craft.		
FIREARMS (Specify makes, models, and serial numbers.)		
YES <input type="checkbox"/> NO <input type="checkbox"/>		
CONTROLLED DRUGS/MEDICINES ON BOARD (Name and quantity.)		
YES <input type="checkbox"/> NO <input type="checkbox"/>		
STORES ON BOARD		
Spirits	Quantity	
Beer		
Wine		
Cigarettes/tobacco		
SMALL CRAFT STATUS		
Tick box that applies:		
Visiting overseas craft <input type="checkbox"/> Have you sold or otherwise disposed of any equipment from your craft while in New Zealand? YES <input type="checkbox"/> Please provide details NO <input type="checkbox"/>	Departing New Zealand craft <input type="checkbox"/>	Craft being permanently exported <input type="checkbox"/>
OFFICIAL USE ONLY		
TIE number	New Zealand Safety Certificate number	Export Entry number

PART C: CREW AND PASSENGER DETAILS (Person in charge first)

(Surname in block letters)

(Attach any additional details of crew members on a separate sheet)

Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	

Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	
Surname	
First name(s)	
Nationality	Date of birth
Passport number	
Overseas contact address	
Next of kin, relationship	
Address/telephone of next of kin	

OTHER EQUIPMENT			
Life raft	Make	Model	Capacity
Dinghy/Tender	Make	Model	Length
	Type	Capacity	Colour
Outboard motor	Make	Model	Power (HP/Kw)

Flares
 Parachute Hand held Smoke Other (Specify)

ANY OTHER IDENTIFYING FEATURES

PART E: OWNERSHIP DETAILS

Name of owner

Owners address

Owners contact numbers	Telephone	Mobile phone	Facsimile	Email

DECLARATION

I, being the Person in Charge declare that all particulars stated in this Outward Report are true and correct.

Signature of Person in Charge: Date:

You are hereby advised that the information on this form is collected for the purpose of Customs clearance, monitoring the movement of craft and persons and border security. You must provide all information requested on the form. Failure to do so is an offence. The information you provide will be held by the New Zealand Customs Service pursuant to the Customs and Excise Act 1996. The Privacy Act 1993 provides rights of access to and the correction of personal information. You may gain access to and correct this information at; New Zealand Customs Service, The Customhouse, 17-21 Whitmore Street, Box 2218, Wellington.

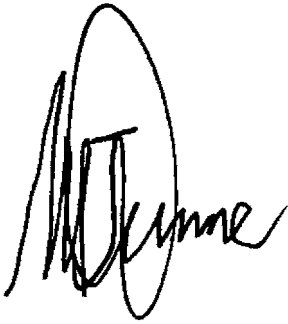
NOTES

- Outward Report timeframe:** You are required to deliver the Outward Report to Customs not less than 4 hours before the intended time of departure of the craft.
- Cash Reporting—NZ\$10,000 or More:** If you are carrying, whether on yourself or in your baggage, cash (being coins or paper money) of NZ\$10,000 or more (or the foreign currency equivalent), you are required by the Financial Transactions Reporting Act 1996 to complete a Border Cash report.

WARNING
There are heavy penalties under New Zealand law for illicit importation and exportation of drugs.
DRUG TRAFFICKING IS NOT WORTH THE RISK

OFFICIAL USE ONLY	Attached
Passenger and crew details list(s) attached	<input type="checkbox"/>
Craft photo(s) (Electronic or attached)	<input type="checkbox"/>
Departure card(s)	<input type="checkbox"/>
New Zealand Safety Certificate (for New Zealand registered small craft only)	<input type="checkbox"/>

Dated at Wellington this 25th day of October 2004.



Martyn Dunne
Comptroller of Customs

Notice under section 288(7) of the Act.

Copies of these rules are available for inspection on the Customs Service website (www.customs.govt.nz) or at any of the following Customs offices:

- | | | |
|--------------|---|---|
| Auckland | – | The Customhouse
50 Anzac Avenue, Auckland City |
| Christchurch | – | The Customhouse
6 Orchard Road, Christchurch Airport |
| Dunedin | – | The Customhouse
32 Portsmouth Drive |
| Wellington | – | The Customhouse
17-21 Whitmore Street |

Copies of these rules may be purchased from: Publications, New Zealand Customs Service, Private Bag 1928, Dunedin.
