



About this form

This form should be used by a current officer of the business to authorise an individual to manage and access the business' deferred payment account on the business entity's behalf.

The term 'officer' refers to an officer of the business entity, such as a company director, trustee of a trust or committee member of an incorporated society.

Completing this form

You can complete this form by saving a copy to your computer. Information you have filled in can be saved as you go so you don't have to complete it in one session.

You can choose to print and complete this form by hand instead. Use a blue or black ink pen and write in CAPITAL LETTERS.

Q1 Business details

Entity name	<input type="text"/>
NZBN number	<input type="text"/>
Client code number	<input type="text"/>

Q2 Officer details

Surname	<input type="text"/>
Given name(s)	<input type="text"/>
Date of birth dd/mm/yyyy	<input type="text"/>
Email address	<input type="text"/>

As a current officer of the above-named entity, I authorise the person or organisation below to make an application for a Customs deferred account on our business' behalf.

Signature	<input type="text"/>
Date dd/mm/yyyy	<input type="text"/>

Q3 Authorised person or organisation details

Surname	<input type="text"/>
Given name(s)	<input type="text"/>
Date of birth dd/mm/yyyy	<input type="text"/>
Email address	<input type="text"/>
Signature	<input type="text"/>
Date dd/mm/yyyy	<input type="text"/>

What happens next

Send this form to revenue@customs.govt.nz or attach to your Business Connect application. You may be contacted to provide additional documentation to support your request. Customs will contact you to advise the outcome of your request.

How Customs collects and uses your information

Customs may collect and use information for border management and border related risk management purposes under the Customs and Excise Act 2018. Under the Privacy Act 2020 you have the right to request access and correction of any personal information you have provided or that Customs holds on you. Information may be withheld from you for the reasons (for refusal of request) listed in Part 4 of the Privacy Act 2020. You may request access and correction through any office of Customs.