



Advance notice of departure (small craft)

PART A : REGISTRATION DETAILS

Name of small craft	Registration number	Date of registration
Country of registration	Port of registration	
Sail number	Home port	
Name of person in charge	Total number of persons on board	

PART B : DEPARTURE DETAILS

Port of departure	Date of departure	Time of departure
Next overseas port	Intended date of return to New Zealand	Intended port of return
Intended itinerary	1.	2.
	3.	4.

COMMERCIAL CARGO (Please record on a separate sheet and attach if additional space is required)

List all goods carried in or on the craft, whether in the course of international trade or for sale or supply in those goods, but excludes the personal effects of crew and passengers and stores for craft)

FIREARMS (Please specify makes, models and serial numbers)

Yes <input type="checkbox"/>	No <input type="checkbox"/>	

CONTROLLED DRUGS/MEDICINES ON BOARD (Please specify name and quantity)

Yes <input type="checkbox"/>	No <input type="checkbox"/>	

STORES ON BOARD

Spirits	Quantity
Beer	
Wine	
Cigarettes/tobacco	

SMALL CRAFT STATUS

Tick box that applies:

Visiting overseas craft <input type="checkbox"/>	Departing New Zealand craft <input type="checkbox"/>	Craft being permanently exported <input type="checkbox"/>
Have you sold or otherwise disposed of any equipment from your craft while in New Zealand? Yes <input type="checkbox"/> Please provide details No <input type="checkbox"/>		

OFFICIAL USE ONLY

TIE Number	New Zealand Safety Certificate number	Export entry number
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PART C : CREW AND PASSENGER DETAILS (Person in Charge first)*(Please put surname in block letters and attach any additional details of crew members on a separate sheet)*

Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	

PART D : CRAFT DETAILS			
Craft type Yacht <input type="checkbox"/> Motor launch <input type="checkbox"/> Other (Specify)		Design	
Yacht rig Cutter <input type="checkbox"/> Sloop <input type="checkbox"/> Ketch <input type="checkbox"/> Yawl <input type="checkbox"/> Schooner <input type="checkbox"/>		Mast construction Alloy <input type="checkbox"/> Timber <input type="checkbox"/> Composite <input type="checkbox"/> Other (Specify)	
Hull construction Steel <input type="checkbox"/> Alloy <input type="checkbox"/> Ferro <input type="checkbox"/> Cement <input type="checkbox"/> Fibreglass <input type="checkbox"/> Composite <input type="checkbox"/> Other (specify)			
Length Metres <input type="checkbox"/> Feet <input type="checkbox"/>	Beam Metres <input type="checkbox"/> Feet <input type="checkbox"/>	Draught Metres <input type="checkbox"/> Feet <input type="checkbox"/>	Gross tonnage
COLOURS			
Mast		Deckhouse/Superstructure (tops)	
Hull (above water line)		Deckhouse/Superstructure (sides)	
Hull (below water line)		Decks	
Dodgers/Sail covers		Sails	
ENGINE			
Make		Model	
Power (HP/Kw)		Passage speed under motor	
Fuel capacity		Fuel consumption	
ELECTRONICS			
Radar 1	Make	Model	Range
Radar 2	Make	Model	Range
SSB	Make	Model	Call sign
VHF	Make	Model	Call sign
HAM	Make	Model	Call sign
Cellphone	Make	Model	Number
INMARSAT voice	Make	Model	MMSA numbers
INMARSAT fax	Make	Model	MMSA numbers
INMARSAT data	Make	Model	MMSA numbers
GPS 1	Make	Model	
GPS 2	Make	Model	
Radar detector (CARD)	Make	Model	
Radar reflector	Make	Model	
SART	Make	Model	
EPIRB 121.5/406mHz	Make	Model	Serial number (if 121.5 beacon)

RADIO SCHEDULES MAINTAINED

Frequencies	Times	Shore station

OTHER EQUIPMENT

Life raft	Make	Model	Capacity
Dinghy/tender	Make	Model	Length
	Make	Capacity	Colour
Outboard motor	Make	Model	Power (HP/Kw)

Flares
 Parachute Hand held Smoke Other (specify) _____

ANY OTHER IDENTIFYING FEATURES

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OWNERSHIP DETAILS

Name of owner

Owners address

Owners contact numbers	Telephone	Mobile phone	Facsimile	Email
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Preferred email address for Border Clearance Levy invoice:

DECLARATION

I, being the Person in Charge declare that all particulars stated in this Advance notice of departure are true and correct.

Signature of Person in Charge Date

You are hereby advised that the information on this form is collected for the purpose of Customs clearance, monitoring the movement of craft and person, and border security. You must provide all information requested on the form. Failure to do so is an offence. The information you provide will be held by the New Zealand Customs Service pursuant to the Customs and Excise Act 1996. The Privacy Act 1993 provides rights of access to and the correction of personal information. You may gain access to and correct this information by contacting the New Zealand Customs Service, The Customhouse, 1 Hinemoa Street, PO Box 2218, Wellington 6140.

NOTES

- 1 **Advance notice of departure timeframe:** You are required to deliver the Advance notice of departure to Customs not less than 4 hours before the intended time of departure of the craft.
- 2 **Cash Reporting – NZ\$10,000 or more:** If you are carrying, whether on yourself or in your baggage, cash and/or BNI with a TOTAL value of NZ\$10,000 or more (or the foreign currency equivalent) you are required under the Anti-Money Laundering and Countering Financing of Terrorism Act 2009 to complete a Border Cash Report.

BNI (Bearer negotiable instruments) include a bill of exchange, a cheque or bank draft, a promissory notes, a bearer bond, travellers cheques, postal order or similar or any other negotiable instrument not already listed.

False, misleading, or non-reporting of cash may result in the forfeiture and seizure of the cash.

WARNING

**There are heavy penalties under New Zealand law for the illicit importation and exportation of drugs.
DRUG TRAFFICKING IS NOT WORTH THE RISK**

OFFICIAL USE ONLY

Attached

Passenger and crew details list/s attached

Craft photo/s (electronic or attached)

New Zealand Safety Certificate (for New Zealand registered small craft only)