

NZCS 204

Request for a Customs permit to unload goods from a craft



NEW ZEALAND
CUSTOMS SERVICE
TE MANA ĀRAI O AOTEAROA

About this form

Use this form to apply for a permit to unload goods from a craft (sea and/or air) under section 78(a) of the Customs and Excise Act 2018.

This form must be completed by a representative of the entity with authority to operate within the Customs-controlled Area, who holds the responsibility for unloading goods from a craft, and must provide evidence of:

- their connection with the craft, and
- the unloading of the goods from that craft, and
- their authority to make the request.

Completing this form

You can complete this form by saving a copy to your computer. Information you have filled in can be saved as you go so you don't have to complete it in one session.

Before you start

We require the supporting documents listed below. Documents can be supplied as JPEG, PNG, PDF, or document (.doc or .docx) format. Note, we cannot accept links to drop-boxes or external drives, such as Google Drive.

For all requests

- Letter of support from each of the CCA licence holders for the CCA this application applies to, confirming arrangement for access and unloading goods at their CCA.

Q1 Applicant details

Company name	<input type="text"/>
Title of signatory	<input type="text"/>
Acting on behalf of	<input type="text"/>
Phone number	<input type="text"/>
Email address	<input type="text"/>

Q2**Customs-controlled Areas details**

This request applies for unloading of goods at:

(select all that apply)

Air:

- Auckland International Airport
- Christchurch International Airport
- Dunedin International Airport
- Hamilton Airport
- Queenstown Airport
- Wellington International Airport
- Ohakea RNZAF (airbase)

Sea:

- Centreport (Wellington)
- Eastland Port Limited
- Lyttleton Port Company Limited (Midland Port)
- Lyttleton Port Company Limited (Port)
- Napier Port (container terminal)
- Northland Port Corporation (Marsden Cove Marina)
- Port of Auckland
- Port Marlborough
- Port Nelson
- Port of Napier
- Port of Tauranga (Refuse Transfer Station)
- Port of Tauranga (Mount Maunganui wharves)
- Port of Tauranga (Sulphur Point)
- Port Otago (Port Chalmers wharves)
- Port Taranaki
- Primeport Timaru
- South Port (Bluff)
- South Port (intermodal Freight Centre – Invercargill)
- Timaru Container Terminal (Metroport Christchurch)

Other(s):

Declaration

By signing this form, I declare that:

- I am (we are) requesting permission to unload goods that are subject to the control of New Zealand Customs, and
- all goods will be unloaded onto a wharf, airport or examining place that has been licensed as a Customs-controlled area, and
- I have read and understood all the questions contained in this form and the information provided is true, correct and complete.

Full name of signatory

Signature

Digital signature or typed name

Date (dd/mm/yyyy)

What happens next

Attach your completed form and supporting documents to the Service Request Form at service.customs.govt.nz

Both you and the CCA licence holder will be advised when this request has been approved or declined.

You may be contacted to provide additional information to support this application.

How Customs collects and uses your information

New Zealand Customs Service (Customs) may collect and use information for border management and border related risk management purposes under the Customs and Excise Act 2018. Under the Privacy Act 2020 you have the right to request access and correction of any personal information you have provided or that Customs holds on you.

You may request access and correction through any office of Customs. For more information, please go to our [website](#).

Customs use only

Name of approving officer

Rank of approving officer

Date (dd/mm/yyyy)

Specific conditions to this permit: